Getting Connected
A WALK-THROUGH GUIDE TO USING ZOOM ON YOUR PHONE
What is **Zoom**?

**Zoom** is a digital tool that lets you have video-based calls with friends and family.

Learning how to use **Zoom** can take practice. But **don't worry**: this guide is here to help you!
Phone Basics

**AUDIO & VIDEO**
- Louder
- Quieter
- Headphones/Earbuds
- Front camera

**TEXT: COPY & PASTE**
- Text
- Copy
- Paste
What You'll Need

• Smartphone with charged battery
• Wi-Fi (Internet) connection
• An email address (only if you want to make your own Zoom account)
• Headphones or earbuds (optional, but helpful!)
What type of smartphone do you have?

Android
Samsung phones, all non-iPhones

Apple iOS
coming soon!
All iPhones
Do I have Zoom installed on my device?

1) Open the Play Store

2) Search for "Zoom Cloud Meetings"

3) Install Zoom

4) Press "Install" and wait

5) Then, press "Open"

not sure? search!

Yes! I have Zoom installed

No, I don't have Zoom installed
Great job!
You've successfully installed Zoom!

If you want to make a Zoom account and host your own calls, press "Sign Up" and go to page 14

Open Zoom anytime by clicking the icon on your home screen

To learn how to join Zoom calls: next page
How to join a **Zoom** call with a link

Ask the host of the call to send you the "Invitation Link"

Did they email you a link?

Tap **blue** link beneath "Join Zoom Meeting" to join the call

Did they text you a link?

**NOTE:** Your link may look different, but it will include "zoom.us/"

Tap the **blue** link to join the call

Did they text you a link?

**Here is the Zoom link!**
https://mit.zoom.us/j/91676068014

4:42 PM

**Press and type your name in the box**

Please enter your name

Your Name

Cancel  OK

Press OK!
How to join a Zoom call with a Meeting ID

Did the host of your call send you a **Meeting ID**? (hint: it's a number that looks like XXX XXXX XXXX)

Press "Join Meeting"

Press and type (or paste in!) the Meeting ID, then your name.

Click "Join"

next page
Entering the **Zoom** call

The first time you join a call, make sure you allow Zoom "permissions" to work properly!

You've joined the call, and can now start talking!
Navigating Your Zoom Call

"DRIVING MODE"
Your microphone is off on this mode, swipe right to exit.

SPEAKER VIEW
See the video only of the person who is speaking in the call.

GALLERY VIEW
See the videos of everyone who is in the call (including you!)

TAP THE SCREEN ANYWHERE TO SHOW ALL BUTTONS

Everyone can hear you
No one can hear you
Everyone can see you
No one can see you
Exploring Zoom Capabilities

- Swipe down to go back to the main call screen
- Click and send an emoji to "react" to your conversation
- Press "close" to go back to the main call screen
- Options to raise your hand and send other non-verbal responses

Share your screen, photos, & more with those in the call

- Microsoft OneDrive
- Go To Drive
- Box
- Photo
- Document
- Web URL
- Bookmark
- Screen
- Camera
- Share Whiteboard
- Start casting or recording with Zoom?

When you share your screen, everyone in the call will see what is on your phone. Zoom will ask you to confirm you know this!
Leaving the Zoom call

You're still in the call until you see and press the big "Leave Meeting" button!

Congratulations!
You've completed your Zoom call!
Still need help with Zoom?

Feel free to go back and review any part of this guide! But if you're still confused or have questions, our team is here for you.

Call or text us at 857-301-8650 to schedule an appointment between 12-7 PM Mon-Fri, and a volunteer will be on call to help.
Bonus: How to make a Zoom account

By having your own Zoom account, you can host your own Zoom calls! (40 minutes max for free account)

1. Enter your birthday to start making your account
   - Press "Set" when you're done!

2. Type your email address, first, and last name

3. Your account has been created! Here is your new home page. Look around and the new options!