Getting Connected
A WALK-THROUGH GUIDE TO USING ZOOM ON YOUR PHONE
What is **Zoom**?

**Zoom** is a digital tool that lets you have video-based calls with friends and family.

Learning how to use **Zoom** can take practice. But **don't worry**: this guide is here to help you!
Phone Basics

AUDIO & VIDEO

Louder
Quieter

Headphones/Earbuds

Front camera

TEXT: COPY & PASTE

text

copy:
text

paste:
text
What You'll Need

- **Smartphone** with **charged** battery
- **Wi-Fi** (Internet) connection
- An **email** address (only if you want to make your own Zoom account)
- **Headphones** or earbuds (optional, but helpful!)
Do I have **Zoom** installed on my device?

**Yes! I have Zoom installed**

**No, I don't have Zoom installed**

1) Open the App Store

2) Search for **"Zoom Cloud Meetings"**

3) Press "Get" and follow the Instructions to enter your Apple ID passcode or Touch ID

4) Then, press "Open"

not sure? search!
Great job!
You've successfully installed Zoom!

If you want to make a Zoom account and host your own calls, press "Sign Up" and go to page 12.

Open Zoom anytime by clicking the icon on your home screen.

To learn how to join Zoom calls: next page
How to join a Zoom call with a link

Ask the host of the call to send you the "Invitation Link"

Did they text you a link?

NOTE: Your link may look different, but it will include "zoom.us/"

Did they email you a link?

Tap the blue link to join the call

Tap blue link beneath "Join Zoom Meeting" to join the call

Press and type your name in the box

Start a Meeting

Start or join a video meeting on the go
Did the host of your call send you a **Meeting ID**?
(hint: it's a number that looks like XXX XXXX XXXX)

Press "Join Meeting"

Press and type (or paste in!) the Meeting ID, then your name.

Click "Join"

next page
Entering the **Zoom** call

The first time you join a call, make sure you allow Zoom "permissions" to work properly!

You've joined the call, and can now start talking!
Navigating Your Zoom Call

"DRIVING MODE"
Your microphone is off on this mode, swipe right to exit.

SPEAKER VIEW
See the video only of the person who is speaking in the call.

GALLERY VIEW
See the videos of everyone who in the call (including you!)

TAP THE SCREEN ANYWHERE TO SHOW ALL BUTTONS

- **Mute**: Everyone can hear you
- **Unmute**: No one can hear you
- **Stop Video**: Everyone can see you
- **Start Video**: No one can see you
Exploring Zoom Capabilities

View a list of everyone in the call

Share your screen, photos, & more with those in the call

Swipe down to go back to the main call screen

Send text messages during the call

Options to raise your hand and send other non-verbal responses

Click and send an emoji to "react" to your conversation

When you share your screen, everyone in the call will see what is on your phone. Zoom will ask you to confirm you know this!
Leaving the Zoom call

You're still in the call until you see and press the big "Leave Meeting" button!

Congratulations!
You've completed your Zoom call!
Bonus: How to make a **Zoom** account

By having your own Zoom account, you can host your own Zoom calls! (40 minutes max for free account)

Start a Meeting
Start or join a video meeting on the go

Enter your birthday to start making your account
For verification, please confirm your date of birth

- Jan 1, 1980

This data will not be stored

Press "Confirm" when you're done!

Type your email address, first, and last name

Your account has been created! Here is your new home page. Look around and the new options!
Thank you to our partners...

Our community partners:

Our academic partners:

Our City partners:

A special thanks to these people:
Find guides for Zoom and Webex in English, Español, and Kreyòl Ayisyen at:

https://collabgov.mit.edu/getting-connected