Asian American Civic Association

Description
Since 1967, AACA has helped limited English speakers and economically disadvantaged people achieve economic self-sufficiency through education, occupational training, and social services.

- First you would go to the link of the website that is provided here Asian American Civic Association, or https://www.aaca-boston.org/
- The front page of the website should look like this
- You can find a list of programs provided by AACA from scrolling down on the main page

- Clicking on any of the above blocks brings you to the corresponding program information, for example, ‘Banking & Finance’.
● You can also start by browsing on the top menu to find the topics that are interesting to you. For example, under Training, select one of the training programs such as ‘Banking & Finance’.

● Clicking on ‘Banking & Finance’ brings you to the details about the program:
  ● The program information contains the following
    a. Duration
    b. Content
    c. Cost
    d. Benefit
    e. Job placement
    f. Requirements
    g. How to apply
  ● Once you are ready to apply for the program, you can email or call the phone number listed on the page. Or fill out the form at the bottom of the page, which looks like the following:

  ● You may see instruction of ‘Sign in to Google to save your progress’ on the form, but it won’t be necessary, if you would complete the form in the next few minutes.
  ● Use the scrollbar to move up and down on the form.
- First fill out your email address, full name and birth date

- To fill out your birth date, you can either type month, date and year in the date box, or click on the date picker to select a birth date.

- On the date picker, you can use the arrow to move to previous or next month

- Or click on the year month to select
- Next fill out your email address, full name and birth date

- Then fill out how you heard about AACA.

- Last, fill out your contact preferences, and click on submit.

Congratulations you have submitted a request to AACA and will be contacted!