



BEST Hospitality Training

BEST HTC is a non-profit organization that provides education, skills, and training to hospitality workers in the greater Boston area. The organization offers a variety of programs and services, including pre-employment training, incumbent worker training, English language training, financial literacy training, job placement assistance, health and wellness programs, and advocacy and organizing support.

Their classes are primarily offered at no cost to Local 26 employees with education benefits and their covered adult dependents, but they also welcome a limited number of fee-paying students when there is space available.

- First, you would go to the link of the website that is provided here <u>BEST</u> <u>Hospitality Training</u>, or <u>https://besthtc.org</u>
- The front page of the website should look like this



About v Our Impact v Local 26 Workers v Job Seekers v Fee-for- Service Classes Get Involved v Contact Us Donate

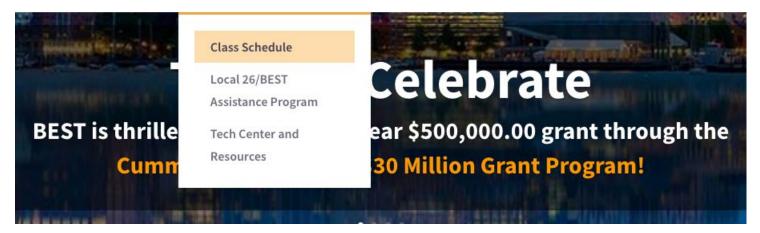
Please give to BEST so we can help job seekers improve their skills and get quality jobs in the hospitality industry.

Donate here.

Good Jobs Better Lives Our mission is to provide individuals with the education, skills and training to excel in the hospitality industry and in their personal lives. • To check class schedule, availability, navigating from the top menu, click on 'Local 26 Workers', then click on 'Class Schedule'.



About - Our Impact - Local 26 Workers - Job Seekers - Fee-for-Service Classes Get Involved - Contact Us Donate



- You'll find all the course offerings provided by BEST on this page, such as English, Computer, and Citizenship etc.
- To register for a class, you can register in-person, or call (617) 542-1177 to leave a message, or fill out an online form.

2023 Sum	imer Classes					
August 7 – August 31						
Most classes are online on Zoom.						
Click here for the Education Benefits at a Glance flyer.						
Click here for the 2023-2024 English, Computer, & Citizenship calendar.						
Click here for the Local 26 members with education benefits flyer.						
Click here for the In-person Registration Session Schedule in Medford and	in Seaport					
Classes are eligible for Locar to members and their adult dependents part (617) 542-1177 and leave a message, or complete this form.	ticipating in the benefit plan. For more information or to register, please call					
To register in-person, click on 'In-person Registration Session Schedule' to find out when and	• To fill out online form, click on 'Complete this form', and fill out					

where.

all necessary information about yourself.

• You can also scroll down on the page, to find out individual course offerings

```
Certification Classes
Certification classes in July are held at 101 Station Landing, 4th Floor, Medford; Certification classes in September and October are held at 450 Summer
Street (Omni Boston Hotel at the Seaport), Boston.
Click here for flyer.
TIPS®* (In-Medford)
Wednesday, July 19 and Wednesday, July 26
9:00 AM - 12:00 PM
*First timers come to both sessions. Recertification exam is second session only.
ServSafe® Professional Food Handler (In Seaport)
Wednesday, September 20
9:00 AM - 1:00 PM
ServSafe® Food Manager Certification* (In Seaport)
Wednesday, October 18 and Wednesday, October 25
9:00 AM - 1:00 PM
*First timers come to both sessions. Recertification exam is second session only.
To register, please contact Maria Perez at (617) 542-1177 or email mperez@besthtc.org.
Classes are at no cost for Local 26 members with education and training benefits. To pay for the class or to get a group rate, please call and leave a
```

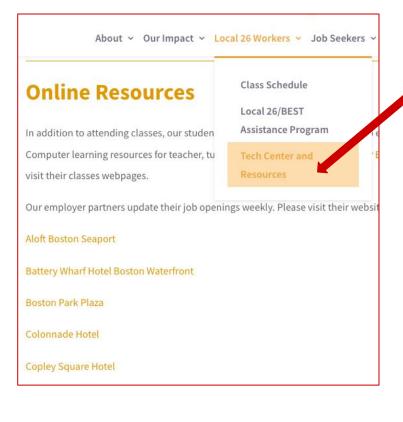
• Or view the current calendar.

message.

Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
6	7	8	9	10	11	12
	Introduction to Hospitality Housekeeping Pre- Apprenticeship Program Cycle 4					
13	14	15	16	17	18	19
	Introduction to Hospitality Housekeeping Pre- Apprenticeship Program Cycle 4					
	Pronunciation Workshop (Online)	Conversation Groups (Online)	Money and Banking (Online)	Online Stories (Online)		
	(Online) In-person Summer Tech Beginner (In Medford)	In-person AM Beginner English (In Medford)	In-person Summer Tech Beginner (In Medford)	In-person Registration Day in Seaport		
	Intermediate Tech AM (Medford)	In-person Registration Day in Medford	Intermediate Tech AM (Medford)	In-person Beginner English PM (in Seaport)		
	Pronunciation Workshop (Online)	- Conversation Groups (Online)	Money and Banking (Online)	Online Stories (Online)		
20	21	22	23	24	25	26
	Pronunciation Workshop (Online)	Conversation Groups (Online)		Online Stories (Online)		
	In-person Summer Tech Beginner (In Medford)	In-person AM Beginner English (In Medford)	In-person Summer Tech Beginner (In Medford)	In-person Registration Day in Seaport		
	Intermediate Tech AM (Medford)	In-person Registration Day in Medford	Intermediate Tech AM (Medford)	In-person Beginner English PM (in Seaport)		
	Pronunciation Workshop (Online)	 Conversation Groups (Online) 	Money and Banking (Online)	Online Stories (Online)		
27	28	29	30	31		
	Pronunciation Workshop (Online)	Conversation Groups (Online)	Money and Banking (Online)	Online Stories (Online)		
	In-person Summer Tech Beginner (In Medford)	In-person AM Beginner English (In Medford)	In-person Summer Tech Beginner (In Medford)	In-person Registration Day in Seaport		
	In-person Tech Intermediate	In-person Registration Day in Medford	Money and Banking (Online)	In-person Beginner English PM (in Seaport)		
	Pronunciation Workshop (Online)	- Conversation Groups (Online)		Online Stories (Online)		

 On the 'local 26 Workers' menu, click on 'Local 26/BEST assistant program', you'll find useful information to help you with tasks to find jobs in hospitality, e.g. Creating gmail accounts, resume writing, job openings, etc.

	1. Resume Templates			
Class Schedule	Click to download.			
	Sample job duties for resume (PDF)			
ssistance Program	General resume template (DOCX)			
Tech Center and Resources	Cook sample resume (DOCX)			
	Houseperson sample resume (DOCX)			
	Room Attendant sample resume (DOCX)			
	Server sample resume (DOCX)			



 Additionally, click on 'Tech
 Center and Resources', you'll find additional resources and job openings outside of Local 26 Union properties. For job seekers, if you are interested in Pre-Apprenticeship and Apprenticeship programs, you can click on 'Job Seekers' on the menu, then 'Introduction to ...' to find out more about the program.

About Y Our Impact Y Local 26 Workers Y Job Seekers Y Fee-for- Service Classes Let Involved Y Contact Us Donate

Introduction to Hospitality, H Apprenticeship Programs

Introduction to Hospitality Training, Housekeeping Pre-Apprenticeship and Apprenticeship Programs

e-Apprenticeship and

rest in applying for the Introduction to Hospitality

To apply for the programs, please call 617-542-1177 and lear Training Program. A staff member will return your call.

BEST's pre-apprenticeship program is called the Introduction to Hospitality, Housekeeping Pre-Apprenticeship Program. This 150 hour, six-week, full time preapprenticeship program, trains participants for positions in hotel housekeeping departments. The related classroom instruction includes components such as hands-on skills training in a model hotel room, ergonomics, chemical safety and blood-borne pathogens, cross-cultural communication skills, customer service, professionalism, computer skills, interview skills, hotel branding and job shadowing. Upon completion, participants work with career coaches on their job search. Graduates receive a Massachusetts Department of Labor Housekeeping Pre-Apprenticeship credential. An articulation agreement between Bunker Hill Community College and BEST awards 9 college credits to pre-apprentice graduates pursuing a hospitality certificate or associates degree upon completion of their prior learning assessment portfolio.

Housekeeping Apprenticeship: Graduates of BEST's pre-apprenticeship program seek hotel housekeeping positions in partner hotels. Many of BEST's hotel partners are signatory employers to the UNITE HERE Local 26 collective bargaining agreement, but not all. Upon hire, graduates begin their on the job training 2,000-hour apprenticeship. BEST works closely with the hotels and the graduates during the apprenticeship. Upon successful completion of the apprenticeship, graduates earn a nationally recognized certification from the Massachusetts Department of Labor and 3 additional credits at Bunker Hill Community College.

The next Introduction to Hospitality, Housekeeping Pre-Apprenticeship will run from July 10, 2023 to August 18, 2023.

To be eligible, candidates must:

- Authorized to work in the United States
- Available to attend class that meets M-F, 9 AM 2 PM, in-person and virtual for 6 weeks.
- Available to attend job shadowing 7 AM 5 PM for a few days during the 6-week class.
- Able to communicate well in English at an intermediate level.
- · Able and willing to work a rotating, flexible schedule that includes every Saturday, Sunday, and holiday.
- Able to lift up to 50 pounds, push 250 pounds, and stand for at least 4 hours without assistance.
- · Able to pass an employer background and drug test.
- Able to begin work immediately upon graduation.

Congratulations!

You have navigated through BEST hospitality training!

Next on your TODO list:

- Go to a BEST hospitality training location to register yourself for training classes.
- Keep an eye on the job openings.