TGH Webinar: Introduction to Chromebook Accessibility

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Open Accessibility Settings Using the Mouse:

1. Click the Status Area (next to the time).

2. Click the Settings button (looks like a gear).

3. Click Advanced.

4. Click Accessibility.

5. Click Manage Accessibility Features.

Open Accessibility Settings Using the Keyboard:

1. Press Alt + Shift + S to go to the status area.

2. Tab to the Settings button (looks like a gear) and press Enter.

3. Tab to the Advanced button, which is collapsed by default. Press Enter to expand it.

4. Tab to Accessibility and then press Enter.

5. Tab to Manage Accessibility Features and then press Enter.

Text-to-Speech Options

Select-to-Speak

1. First, toggle the "Enable select-to-speak" button on.

2. Once enabled, to use the select-to-speak feature, either:

   a. Click the "Select to speak" button that looks like a speaker icon with a diagonal line through it. It is located down by the time. Then select the text that you want to read using the mouse.

   b. Select the text with the keyboard or mouse. Then press Search + S.

   c. While holding down the Search key, use the mouse to select the text to be spoken.

3. You can adjust the "select-to-speak" settings by activating the "Open select-to-speak settings" option.

*Note: You can press the Control key to stop the speech.

ChromeVox Screen Reader

● Toggle "Enable ChromeVox (spoken feedback)" in Settings or press Control + Alt + Z.

*Note: There are many ChromeVox keyboard shortcuts to learn. The Google Support article, [Use the Built-In Chromebook Screen Reader](#), is a good place to start.

Display Options

High Contrast Mode (Inverts Colors)

- Toggle high contrast mode through Settings or by pressing Search + Control + H

Magnifier

- Toggle full screen magnifier through Settings or by pressing Search + Control + M

- Toggle docked magnifier through Settings or by pressing Search + Control + D

- Increase/decrease magnification level: Control + Alt + Brightness Up/Down keys (above 7 and 8 in the number row)

Make page content bigger or smaller

- Adjust zoom percentage of the page content you are viewing in Google Chrome: Control + Plus/Minus (or Control + mouse wheel)

- Change to 100% zoom: Control + Zero

Make everything on your screen bigger or smaller

- Make everything on your screen bigger or smaller (including the controls in the browser window and icons on the shelf (located to the right of the launcher button): Control + Shift + Plus/Minus

Mouse and Touchpad Options

- Show large mouse cursor (toggle on/off in Settings)

- Adjust cursor size (adjust in Settings)

- Cursor [mouse pointer] color (adjust in Settings)

- Highlight the mouse cursor when it is moving (toggle on/off in Settings)

- Open mouse and touchpad device settings > Toggle the "Enable tap to click" option on/off

Keyboard and Text Input Options

- Enable sticky keys (toggle on/off in Settings)

- Enable dictation through Settings. Once on, you can click the microphone (located next to the time) or press Search + D when your cursor is in any edit field.

- Highlight the object with keyboard focus when it changes (toggle on/off in Settings)

- Highlight the text caret when it appears or moves (toggle on/off in Settings)

- Toggle "Navigate pages with a text cursor" on/off in Settings or by pressing Search + Control + 7

Audio and Captions Options

- Caption Preferences (adjust in Settings)

- Play the same audio through all speakers (mono audio) (toggle on/off in Settings)